

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

BOSNIA AND HERZEGOVINA

ADDITIONAL FINANCING FOR THE ENERGY EFFICIENCY PROJECT

Loan No./Credit No.: 8906

Assignment Title: Consultancy services for provision of services related to the development of the Guidelines for energy renovation of buildings, which have the status of a national monument or are located within the scope of the buffer zone of the national monument of the ambient entity

Reference No. BEEPAF-P165405-CQ-44-CS-23-FBIH

The Bosnia and Herzegovina has received financing from the World Bank toward the cost of the Additional Financing for the Energy Efficiency Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include: In order to define the energy efficiency measures that can be applied to the national monument, first it is necessary to perform an analysis of the national monuments in terms of the cultural-historical value of the facade, openings, roof and their materialization. Based on the findings, preparation of the Typology of National Monuments in the context of their cultural-historical value and the specifics of the envelope, period of construction of materials etc. Create a database of national monuments on the map/cadastral basis, on which the results of the Guidelines will be upgraded as a special "label" by type of national monument. In accordance with Typology, make an assessment of heat energy consumption by type of the building. Create a proposal for possible energy efficiency measures to be applied to each type of national monument, as to buildings in the buffer zone of the national monument, the ambient entity. Create Guidelines for planners and urban planners in municipal urban planning departments for approving energy restoration of national monuments according to Typology. Assignment is related to the national monuments in the Federation of Bosnia and Herzegovina. Expected duration of the contract is 6 months.

The detailed Terms of Reference for the assignment (TOR) can be found at the Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina website www.fmpu.gov.ba and Project website www.beep.ba.

The Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina Project Implementation Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultant must submit following documents as a proof of fulfillment of the stated requirements (in local language):

- Company information: name, registration, address, telephone number, year of establishment, contact person for the project, fields of expertise;
- Minimum of 10 years of successful provision of services in area of energy efficiency
- Confirmation on no obligations relating to the payment of direct and indirect taxes in accordance with the relevant laws of Bosnia and Herzegovina (may not be older than three (3) months) or with the relevant law of the country from the EOI submitter;

- Hold a license from Ministry of Spatial Planning of the Federation of BiH for performing energy audit and certification of buildings for complex building systems in FBH or if not available will be obtained within 30 days as condition to sign the contract. The Consultant shall provide a confirmation along with the EOI that he will secure the license in case he is selected to submit technical/financial proposals.
- If the case may be, form of association (sub-contractor or joint venture up to three members) for the execution of the contract and identification of the leading company. In the case of joint venture all members shall be jointly and severally liable for the entire assignment. Same information shall be submitted for the leading company and the associate companies except holding licenses from Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina which is obligatory for leading company.

The shortlisting criteria are: The required minimum experience should be demonstrated by:

- Experience, in the last five years, in the preparation of energy audits at least for 5 (five) buildings involving national monuments or buildings under protection
- Participation in the development of at least 5 (five) conceptual and main design projects for national monuments or buildings under protection in the last five years
- Experience in analysis and preparation of building typologies in the country
- Curricula Vitae (short version, specifying experience in similar assignments six (6) CVs of key personnel who will be working on the assignment(s) with minimum:
 - Team Leader, responsible for managing/overseeing the entire consultancy contract implementation; University degree (Master's equivalent) in economy, financial management or business administration; a minimum of ten (10) years of experience in relevant field
 - At least two (2) graduate architect and/or civil engineers with the competence exam passed and at least five (5) years of work experience in relevant field;
 - At least one (1) mechanical engineer with the competence exam passed and at least five (5) years of work experience in relevant field;
 - At least one (1) IT engineer with five (5) years of work experience in database development and administration;
 - One (1) administrative assistant with experience in relevant field

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. However, the experience of the sub-consultant will not be considered while shortlisting.

The realization of the required tasks is the subject to availability of credit Funds to be obtained by the relevant Canton from the Federal Ministry of finance.

A Consultant will be selected in accordance with the Consultant Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 12,00 to 16,00 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **07.07.2023**.

Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina

Project Implementation Unit

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