

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

BOSNIA AND HERZEGOVINA

ADDITIONAL FINANCING FOR THE ENERGY EFFICIENCY PROJECT

Loan No./Credit No.: 8906

Assignment Title: Provision of consulting services related to drafting the amendments and additions to the Regulation on conducting energy audits and issuing energy certificates and to the Rulebook on minimum requirements for the energy characteristics of buildings
Reference No. BEEPAF-P165405-CQ-43-CS-23-FBIH

The Bosnia and Herzegovina has received financing from the World Bank toward the cost of the Additional Financing for the Energy Efficiency Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include: drafting the amendments and additions to the Regulation on conducting energy audits and issuing energy certificates and to the Rulebook on minimum requirements for the energy characteristics of buildings in accordance with relevant EU Directives in order to fulfill the obligations under the Agreement on the Energy Community. In terms of the Regulation on conducting energy audits and issuing energy certificates, the assignment refers primarily to modification of the Methodology for conducting energy audits, i.e. the algorithm and procedures. In the Rulebook on minimum requirements for the energy characteristics of buildings, it is required to revise and update the algorithm for calculating the energy characteristics of buildings, which refers to the definition of the reference value of primary and final energy consumption. Expected duration of the contract is 6 months.

The detailed Terms of Reference for the assignment (TOR) can be found at the Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina website www.fmpu.gov.ba and Project website www.beep.ba.

The Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina Project Implementation Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultant must submit following documents as a proof of fulfillment of the stated requirements (in local language):

- Company information: name, registration, address, telephone number, year of establishment, contact person for the project, fields of expertise;
- Confirmation on no obligations relating to the payment of direct and indirect taxes in accordance with the relevant laws of Bosnia and Herzegovina (may not be older than three (3) months) or with the relevant law of the country from the EOI submitter;
- a license from Ministry of Spatial Planning of the Federation of BiH for performing energy audit and certification of buildings for complex building systems in FBH or of not available will be obtained within 30 days as condition to sign the contract. The Consultant shall provide a confirmation along with the EOI that he will secure the license in case he is selected to submit technical/financial proposals.

- If the case may be, form of association (sub-contractor or joint venture up to three members) for the execution of the contract and identification of the leading company. In the case of joint venture all members shall be jointly and severally liable for the entire assignment. Same information shall be submitted for the leading company and the associate companies except holding licenses from Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina which is obligatory for leading company.

The shortlisting criteria are: The required minimum experience should be demonstrated by:

- Minimum of 10 years of successful provision of services in the similar assignments in the area of energy efficiency
- Details of experience in minimum two (2) similar assignments undertaken in last five (5) years, including value of consulting services, location, name of the Client, type of service provided, contract period of execution
- Curricula Vitae (short version, specifying experience in similar assignments, six (6) CVs of key personnel who will be working on the assignment(s) with minimum:
 - Team Leader, responsible for managing/overseeing the entire consultancy contract implementation; University degree (Master's equivalent) in economy, law or financial management; a minimum of ten (10) years of experience in relevant field
 - At least one (1) expert of legal profession, with at least ten (10) years of work experience in relevant field, possibly in regulations drafting related to energy efficiency;
 - At least two (2) graduate architect and/or civil engineers with the competence exam passed and at least five (5) years of work experience in relevant field;
 - At least one (1) mechanical engineer with the competence exam passed and at least five (5) years of work experience in relevant field;
 - One (1) administrative assistant with experience in relevant field

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. However, the experience of the sub-consultant will not be considered while shortlisting.

A Consultant will be selected in accordance with the Consultant Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 12,00 to 16,00 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **31.05.2023**.

Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina
 Project Implementation Unit
 Attn: Mrs. Jasmina Mangafić, Team leader
 Hamdije Čemerlića 2, 10 floor, room 1019
 71000 Sarajevo, Bosnia and Herzegovina

Tel: +387 33 726 548, Fax: +387 33 726 511

E-mail: jasmina.mangalic@beep.ba, vesna.gavran@beep.ba