

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

BOSNIA AND HERZEGOVINA

ADDITIONAL FINANCING FOR THE ENERGY EFFICIENCY PROJECT

Loan No./Credit No.: 8906

Assignment Title: Performing audit of project documentation

Reference No. BEEPAF-P165405-CQ-04-CS-20-FBIH

The Bosnia and Herzegovina has received financing from the World Bank toward the cost of the Additional Financing for the Energy Efficiency Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include: audit of project documentation/technical documentation and detailed technical design prepared by the Consultant responsible for preparing the technical design; review and provide written suggestions or verify and approve compliance of the design work in accordance with the provisions outlined in the terms of reference for the Design and with the applicable regulations; review and provide written suggestions or verify that the design documentation complies with the requirements relating to safety and environmental protection, mechanical strength and stability, noise and vibration, energy saving measures and fire protection; verify and provide approvals to the Client and the Consultant for Design that the Consultant for Design adequately addressed and integrated the suggestions and observations provided by the audit consultant.

The services will be performed for forty (40) selected public buildings in Herzegovina-neretva canton, Canton Sarajevo, Tuzla and Zenica-doboj. Predicted duration is 120 calendar days.

The detailed Terms of Reference for the assignment (TOR) can be found at the Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina website www.fmpu.gov.ba and Project website www.beep.ba.

The Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina Project Implementation Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultant must submit following documents as a proof of fulfillment of the stated requirements (in local language):

- Company information: name, registration, address, telephone number, facsimile number, year of establishment, contact person for the project, fields of expertise;
- Confirmation on no obligations relating to the payment of direct and indirect taxes in accordance with the relevant laws of Bosnia and Herzegovina (may not be older than three (3) months) or with the relevant law of the country from the EOI submitter;
- Hold a license from Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina for Design or if not available will be obtained within 30 days as condition to sign the contract. Such consultant shall provide a confirmation along with the EOI that he will secure the license in case he is selected to submit technical/ financial proposals;
- If the case may be, form of association (sub-contractor or joint venture up to three members) for the execution of the contract and identification of the leading company. In the case of

joint venture all members shall be jointly and severally liable for the entire assignment. Same information shall be submitted for the leading company and the associate companies except holding licenses from Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina which is obligatory for leading company.

The shortlisting criteria are: The required minimum experience should be demonstrated by:

- Details of experience in minimum three (3) similar assignments undertaken in last five (5) years, including value of consulting services and value of works, location, name of the Client, type of services provided, contract period of execution;
- Curricula Vitae (short version, specifying experience in similar assignments, ten (10) CVs of key personnel from various professions requested under such services) of key staff who will be working on the assignment(s) with minimum:
 - Team Leader, responsible for managing/overseeing the entire consultancy contract implementation; University degree (Master's equivalent) in architecture, or civil construction engineering or related field; minimum ten (10) years of experience in relevant field, including project management of similar assignments;
 - At least four(4) graduate architect and/or civil engineers with competency exam passed and at least five (5) years of work experience in relevant field;
 - At least four (4) graduate mechanical engineer with competency exam passed and at least seven (7) years of work experience in relevant field;
 - At least one (1) graduate electrical engineer with competency exam passed and at five (5) years of work experience in relevant field.
 - One (1) administrative assistant (support personnel, not needed CV);

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 12,00 to 16,00 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **January 08, 2020**.

Ministry of Spatial Planning of the Federation of Bosnia and Herzegovina
Project Implementation Unit
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